

**BID DOCUMENT FOR THE SUPPLY OF 400 M.TONS OF
WHITE WRITING PAPER WEB REELS FOR
PRINTING OF EXERCISE BOOKS
(860 MM/ 58 ± 2.5% GSM)**

**PROCUREMENT OF GOODS UNDER
NATIONAL COMPETITIVE BIDDING PROCEDURE**

MINISTRY OF MASS MEDIA & INFORMATION

**CONTRACT NO: SPC/SU/I/2008/14
PROCUREMENT ENTITY: STATE PRINTING CORPORATION
PANALUWA, PADUKKA**

NPA/SBD/GOODS/02

SECTION V – SCHEDULE OF REQUIREMENTS

01. Delivery Schedule

Lot No.	Quantity	Unit	Required Earliest Date of Shipment	Required Latest date of Shipment
1 st Lot	200	M.Tons		15.07.2008
2 nd Lot	200	M.Tons		25.08.2008

Tolerance of 5% on quantity and directly corresponding variation in value are acceptable.

02. Required General and Technical Specifications of White Writing Paper :

Sub Component	SPC requirements
General : <ul style="list-style-type: none"> • Reel width • Core Diameter • Reel Diameter • Max. weight of reel 	860 mm 76 mm 900 mm - Minimum 1000 mm Maximum 550 Kgs.
Technical : <ul style="list-style-type: none"> • Substance • Tensile Index KNM/Kg Machine direction Cross Direction • Water Absorption (cobb) 60gm² • Brightness • Method of Printing • Quality of Paper • Opacity 	58 ± 2.5 % gsm 35 Minimum 20 Minimum 21 - Approximately 80% Minimum Flexographic Woodfree-Free of Dust & Pinholes 80% Minimum

03. Inspections and Tests :

“A Pre-Shipment Inspection Certificate should be obtained from either Ms. General Superintendence Company (Sociate General De Servellance) or any other Surveyor (Who should be a member of the International Federation of Inspection Agencies) acceptable to the Chairman, Procurement Committee, State Printing Corporation Certifying that, the quantity, quality and packing conforms to the S.P.C. requirements.

The cost of such certificate will have to borne by the bidder and it should be sent directly to the State Printing Corporation before shipment.

04. Packing Requirments

- Goods should be despatched through containerized cargo in strong sea worthy stand-ard packing with adequate water proofing and protection.
- The loading and stacking of paper to the containers should be in horizontal form.
- The excessive stuffing of paper to the containers should not be done to avoid damages to the paper reels/reams, during stuffing and destuffing operations.

SECTION VIII – CONTRACT DATA

The following Contract Data shall supplement and/or amend the conditions of Contract (cc). Whenever there is a conflict, the provisions herein shall prevail over those in the CC.

<p>CC Clause Reference CC 8.1</p>	<p>For notices the Purchaser's address is The Supplies Manager State Printing Corporation Panaluruwa, Padukka (Tele/ Fax: 2757500)</p>
<p>CC 12.1</p>	<p>Details of Shipping and other documents. Immediately after shipment, the Supplier should Fax / Courier.</p> <ul style="list-style-type: none"> (i) Name of Steamer (ii) Actual quality shipped (iii) Number of Packages (iv) Weight and Measurements (v) FOB Value (NET OF LOCAL AGENT'S COMMISSION) (vi) Freight Charges (vii) Port of Shipment (viii) Bill of lading Numbers and Date <p>The following Advance Shipping Documents direct to the Supplies Manager to avoid delay in receipt of such documents.</p> <ul style="list-style-type: none"> (i) 04 Copies of Invoice (ii) 04 Copies of Packing List (iii) 04 Copies of Bill of Lading (iv) 02 Copies of Pre-shipment Inspection Certificate <p>Any demurrage charges payable on account of delay in receiving the shipping Documents will be to the Supplier's Account. Suppliers should also advise their Carriers to instruct their Agents in Colombo to issue delivery orders on submission of Personal Guarantee by the Corporation whenever there is delay in receipt of Original Shipping Documents.</p>
<p>CC 15.1</p>	<p>Terms of Payment</p> <p>Payment of foreign currency portion shall be made in by the Corporation by irrevocable Letter of Credit at the accepted C&F Colombo (Liner Terms) adding confirmation to Letter of Credit will be at sellers expense. Such Letter of Credit will provide for payment against following documents.</p> <ul style="list-style-type: none"> • Clean on Board Freight prepared bills of lading in Triplicate showing destination as Colombo (Sri Lanka) indicating amount of freight paid on bill of lading, the freight receipt issued by the Shipping Company indicating the freight charges should be annexed.

	<ul style="list-style-type: none"> • Manually signed Invoices in sextuplet showing the following ; <ul style="list-style-type: none"> i. FOB Value (Nett of Local Agent's Commission) ii. Freight Charges iii. C&F Value iv. Actual Quantity Shipped v. Our Indent Number vi. Letter of Credit Number vii. Name of Steamer viii. H.S. Code • Certificate from Manufacturer stating that the items shipped were manufactured by them. ▪ Packing list in Six duplicate indicating Gross and Net weights and dimensions of each package. • Certificate of quality and quantity shipped in Duplicate from General Superintendence company or their Authorized Agents acceptable to the State Printing Corporation. ▪ Documents under the Letter of Credit should be negotiated by the supplier within 14 days form the date of Bill of Lading.
CC 17.1	A performance Security shall be required.
CC 25.1	<p>Inspections and Tests:</p> <p>"A Pre-Shipment Inspection Certificate should be obtained from either Ms. General Superintendence Company (Societe General De Servellance) or any other Surveyor (Who should be a member of the International Federation of Inspection Agencies) acceptable to the Chairman, Procurement Committee, State Printing Corporation Certifying that, the quantity, quality and packing conforms to the S.P.C. requirements.</p> <p>The cost of such certificate will have to borne by the bidder and it should be sent directly to the State Printing Corporation before shipment.</p>
CC 26.1	<p>Liquidated Damages</p> <p>Successful Tenderer shall forthwith give notice in writing to the Corporation explaining the cause for the delay. Not with standing any such notice or failure to fulfil the Terms of his Contract within the time specified, the successful Tenderer. (without prejudice to any other liabilities incurred by him under the contract), be liable to pay the Corporation in Colombo sum equivalent to 02% of the Contract value for each week for which the delivery is delayed.</p>