

## INVITATION FOR BIDS

### Procurement of a Service Provider for Designing, Development, Implementation and Maintenance of a new website for the Ministry of Mass Media.

01. The Chairman, Procurement Committee on behalf of the Ministry of Mass Media, now invites sealed bids from bidders for Procurement of a Service Provider for Designing, Development, Implementation and Maintenance of a new website for the Ministry of Mass Media.
02. Bidding will be conducted using the National Competitive Bidding Procedure defined in the Procurement Guideline of the Democratic Socialist Republic of Sri Lanka.
03. Bidders may obtain further information from Chief Accountant's Office, Ministry of Mass Media, No: 163, Kirulapone Avenue, Polhengoda, Colombo 05, Tel: 0112513459/0112513460.
04. A pre-bid meeting will be held on 24.01.2023 at 10.00 a.m. at Ministry of Mass Media, No: 163, Kirulapone Avenue, Polhengoda, Colombo 05.
05. Sealed bids must be delivered to Chief Accountant's Office, Ministry of Mass Media, No: 163, Kirulapone Avenue, Polhengoda, Colombo 05 on or before 01.02.2023 at 3.00p.m. Late bids and bids sent electronically will not be accepted and will be rejected.
06. Bids will be opened immediately after the deadline for submission of bids, in the presence of Bidders or their authorized representatives who choose to attend.

Chairman,  
Procurement Committee,  
Ministry of Mass Media,  
No : 163, Kirulapone Avenue,  
Polhengoda,  
Colombo 05.

# INVITATION FOR BIDS

## MINISTRY OF MASS MEDIA

### SUPPLY & DELIVERY OF VEHICLES UNDER OPERATIONAL LEASING METHOD

- 1) The Chairman, Procurement Committee invites sealed bids from eligible and qualified bidders for the supply of under mentioned vehicles for a period of five (5) years on Operational Leasing Method.

Description	No. of Vehicle	Amount of Refundable Bid Security (Rs.)	Amount of non-Refundable fee (Rs.)
Motor Car Cylinder capacity – max 1600cc (Petrol / Hybrid)	02	400,000.00	2,000.00

- 2) Interested eligible bidders may obtain further information from Chief Accountant Office Ministry of Mass Media , No: 163, Kirulapone Avenue, Polhengoda, Colombo 05 and inspect Bidding Documents free of charge from 9.00 a.m. to 3.00 p.m. on working days commencing from 10.01.2023 to 31.01.2023 at the above address.

Telephone No: 011 - 2513464

- 3) The vehicles should be manufactured after year 2016 .
- 4) Eligibility of the Supplier (Lessor) : The authorized local agents of world renowned brands of vehicles, finance companies registered with Central Bank of Sri Lanka and approved rent-a-car service providers of whom possessing a fleet of minimum 10 vehicles are qualified to submit their bids for the above tender.
- 5) The suppliers (Lessor) should bear the cost of all expenses arising out of any accidental repair, insurance and any other maintenance matters. In case such repairs of the vehicle takes more than 24 hours or in a shorter period as per the requirement of the lessee the supplier should provide a replacement vehicle of a similar type and condition to the Ministry of Mass Media.
- 6) A complete set of bidding documents may be purchased by interested bidders from 10.01.2023 to 31.01.2023 on working days from 9.00 a.m. to 3.00 p.m. on submission of a written request to the Chief Accountant, together with a copy of the company registration certificate and the payment of a non-refundable fee Rs.2000.00 to Shroff of Ministry of Mass Media, No : 163, Kirulapone Avenue, Polhengoda, Colombo 05. The method of payment will be by cash.
- 7) Sealed Bids in duplicate may be sent by Registered Post or hand delivered to the Chairman, Procurement Committee, No : 163, Kirulapone Avenue, Polhengoda, Colombo 05 on or before 2.p.m. on 01.02.2023. "Supply of Vehicles under the operational Leasing Method." should be clearly indicated on top left-hand corner of the envelope. Bids will be opened immediately after the closing time and the bidders or their authorized representatives are allowed to witness the bid opening. Late bids will be rejected. Bids sent electronically will not be accepted. All bids must be accompanied with a Bid Security in the amount stated in the above table with a bank guarantee.

- 8) Bids shall be valid for a period of 120 days from the date of deadline for submission of the bids.
- 9) Selected bidders must deliver those vehicles within 14 days after the placement of order.
- 10) All terms and conditions of this procurement notice are governed by the National Budget Circular No.07/2022 dated 21.10.2022 issued by the National Budget Department. Procurement Committee reserves the right to accept or reject any or all bids or part thereof.
- 11) Procurement Committee will not be responsible for any costs or any other expenses incurred by the bidders in connection with the procurement.

Chairman,  
Procurement Committee,  
Ministry of Mass Media,  
No : 163, Kirulapone Avenue,  
Polhengoda,  
Colombo 05.